



# GRAPHICS & DESIGN ORDER FORM

All orders are governed by the GES Payment Policy and GES Terms & Conditions specified in this Exhibitor Services Manual.

#129, 7007 - 54 ST SE, Calgary, Alberta, T2C 4S3 Tel: 403.243.2212 Toll Free: 1.800.636.8235  
exhibitorserviceswest@ges.com www.ges.com/ Instagram/Twitter: GES\_Canada

## Outdoor Adventure and Travel Show 2023

BMO Centre  
March 18 - 19, 2023

Advance Price Deadline Date:

**Monday, March 06, 2023**

Exhibiting Company Name

Booth Number

Name of Primary Contact

Phone

Email

 **Online Savings are Just a Click Away**  
Order online before the advance price deadline for best pricing **EXPRESSO** 

## Engage Your Audience. Convey Your Message.

Did you know that the GES team can work with you to develop a full branding suite?

From concept to completion, we'll work together to design a collection of graphics that promote your brand & set you apart.

All printed materials are yours to keep and reuse time and time again making this a high-value investment.

- Fabric Backwalls
- Murals
- Branded Furnishings
- Floor Decals
- Illuminated Signs
- Wall Panels
- Custom-Shaped Signs
- Banners/Posters

## Ready to get Noticed?

Connect with our innovative Graphics Design team at

[exhibitorserviceswest@ges.com](mailto:exhibitorserviceswest@ges.com)

or

[1.800.636.8235](tel:1.800.636.8235)

ITEM CODE	DESCRIPTION	ONLINE ADVANCE	ADVANCE	STANDARD	QUANTITY	TOTAL
90002610	8"w x 11"h Vertical Sign with Easel Back	\$19.75	\$22.50	\$27.25		
90002500	47"w x 7'h Booth ID Sign	\$113.50	\$129.25	\$157.50		
90002010	22"w x 28"h Vertical Sign	\$154.25	\$175.50	\$214.00		
90002830	38"w x 84"h Vertical Sign with Stand	\$705.75	\$803.75	\$980.00		
90002830	Design Work / Hour	\$99.50	\$113.25	\$138.00		

### Upload Your Design Files to:

<https://file.ges.com/> and enter [exhibitorserviceswest@ges.com](mailto:exhibitorserviceswest@ges.com)

in the "Recipient Email Address" field.

**NOTE:** Please include your company name, event name, booth number, and any other specifics regarding your design files, under the "Comments" section.



### GES Terms & Conditions

- All signs must be picked up from the GES Service Desk.
- Orders will not be processed until payment has been received.
- All orders received after the Advance Price Deadline Date will be processed at the Standard Price.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
- There are no refunds/exchanges on signs.
- **Order must be submitted with a completed "Credit Card Authorization Form" (available in this manual).**

**ON-SITE PRICING** is applicable to all orders received on the first day of move-in through to the completion of the event. Charges will be based on dimensions, materials, printing & transportation costs.

### TOTAL AND SIGN

Please Sign

I agree in placing this order that I have accepted the GES Payment Policy and the GES Terms & Conditions.

Authorized Signature

Sub-Total for Items Above

Authorized Name (please print)

Date

All funds listed in Canadian dollars.  
GST # 104060264

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# FURNISHINGS ORDER FORM

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ITEM CODE	DESCRIPTION	ONLINE ADVANCE	ADVANCE	STANDARD	QUANTITY	TOTAL
20370400	Plastic Contour Chair	\$34.25	\$39.00	\$47.50		
20370809	Grey Fabric Side Chair	\$60.00	\$68.25	\$83.00		
20370009	Grey Fabric Arm Chair	\$61.75	\$70.25	\$85.50		
20375200	Grey Fabric Counter Stool	\$130.50	\$148.50	\$181.00		
20384080	White Coffee Table	\$71.50	\$81.25	\$99.00		
20384110	Black Coffee Table	\$71.50	\$81.25	\$99.00		
20384130	White End Table - Square	\$49.50	\$56.25	\$68.50		
20384130	Black End Table - Square	\$49.50	\$56.25	\$68.50		
20384060	Starbase Table - 40"h (cocktail table)	\$131.50	\$149.75	\$182.50		
20385200	Spandex Cocktail Table Cover	\$50.50	\$57.50	\$70.00		
20384206	Starbase Table - 30"h	\$109.25	\$124.25	\$151.50		
20384100	Starbase Table - 18"h (coffee table)	\$83.75	\$95.25	\$116.00		
60010560	Storage Counter with Front Graphic Panel (40"l x 20"w x 40"h)	\$286.25	\$326.00	\$397.50		
60010560	Storage Counter (40"l x 20"w x 40"h)	\$286.25	\$326.00	\$397.50		
20320050	22"w x 28"h Chrome Sign Holder	\$71.50	\$81.25	\$99.00		
20320230	Easel	\$60.00	\$68.25	\$83.00		
20320030	Bag Holder - 41"h	\$99.00	\$112.75	\$137.50		
20320220	Tape Stanchions - 7'w	\$61.00	\$69.50	\$84.50		
20320170	Cardboard Wastebasket	\$33.00	\$37.75	\$45.75		
20320110	Garment Rack on Wheels	\$68.25	\$77.50	\$94.50		
20320200	Small Ballot Drum	\$94.50	\$107.50	\$131.00		
20330000	4' x 8' Posterboard - Grey	\$124.25	\$141.50	\$172.50		



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- All orders received after the Advance Price Deadline Date will be processed at the Standard Price.
- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. Items remain property of GES.
- GES is not responsible for exhibit materials left in rental exhibits or counter storage units.
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### TOTAL AND SIGN

Please Sign

I agree in placing this order that I have accepted the GES Payment Policy and the GES Terms & Conditions.

X

Authorized Signature

Sub-Total for Items Above

All funds listed in Canadian dollars.  
GST # 104060264

Authorized Name (please print)

Date

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ITEM CODE	DESCRIPTION	ADVANCE ONLINE	ADVANCE	STANDARD	QUANTITY	TOTAL
<b>SKIRTED TABLES - 30" HIGH</b>		<i>Circle Colour Choice:</i>				
203824	4 ft. Long x 2 ft. Wide	<input type="checkbox"/> Black	<input type="checkbox"/> Blue	\$120.00	\$136.75	\$166.50
203826	6 ft. Long x 2 ft. Wide	<input type="checkbox"/> Burgundy	<input type="checkbox"/> Green	\$135.00	\$153.75	\$187.50
203828	8 ft. Long x 2 ft. Wide	<input type="checkbox"/> Red	<input type="checkbox"/> Silver	\$144.75	\$165.00	\$201.00
203850	Skirted Fourth Side	<input type="checkbox"/> White		\$40.50	\$46.00	\$56.00
20385000	Skirt Exchange			\$53.00	\$60.50	\$73.50
<b>SKIRTED COUNTERS - 42" HIGH</b>		<i>Circle Colour Choice:</i>				
203834	4 ft. Long x 2 ft. Wide	<input type="checkbox"/> Black	<input type="checkbox"/> Blue	\$139.50	\$158.75	\$193.50
203836	6 ft. Long x 2 ft. Wide	<input type="checkbox"/> Burgundy	<input type="checkbox"/> Green	\$171.50	\$195.25	\$238.00
203838	8 ft. Long x 2 ft. Wide	<input type="checkbox"/> Silver	<input type="checkbox"/> White	\$210.75	\$240.00	\$292.50
203851	Skirted Fourth Side			\$40.50	\$46.00	\$56.00
20385000	Skirt Exchange			\$53.00	\$60.50	\$73.50
<b>UNSKIRTED TABLES - 30" HIGH</b>						
20380400	4 ft. Long x 2 ft. Wide			\$75.00	\$85.50	\$104.00
20380600	6 ft. Long x 2 ft. Wide			\$91.25	\$103.75	\$126.50
20380800	8 ft. Long x 2 ft. Wide			\$98.00	\$111.75	\$136.00
<b>UNSKIRTED COUNTERS - 42" HIGH</b>						
20381400	4 ft. Long x 2 ft. Wide			\$114.00	\$129.75	\$158.00
20381600	6 ft. Long x 2 ft. Wide			\$124.00	\$141.25	\$172.00
20381800	8' ft. Long x 2 ft. Wide			\$152.75	\$174.00	\$212.00
<b>CUSTOM BOOTH DRAPING</b>		<i>Circle Colour Choice:</i>				
202303	3 Ft. High (per linear foot)	<input type="checkbox"/> Black	<input type="checkbox"/> Blue	\$10.50	\$11.75	\$14.25
202308	8 Ft. High (per linear foot)	<input type="checkbox"/> Red	<input type="checkbox"/> Silver	\$11.75	\$13.25	\$16.00
202500	Baseplate & 8'h Pole	<input type="checkbox"/> White		\$29.00	\$33.25	\$40.25
20252000	Crossbar - 6' to 10'			\$22.00	\$25.25	\$30.50



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- Exhibitor is responsible for all items for the duration of the show.
- If a colour is not chosen, GES will choose a colour for you.
- Charges are for rental of equipment only. Items remain property of GES.
- All claims or discrepancies must be settled at the GES Service Centre prior to show closing.
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Please Sign

I agree in placing this order that I have accepted the GES Payment Policy and the GES Terms & Conditions.

Authorized Signature

Sub-Total for Items Above

Authorized Name (please print)

Date

**Cancellation Policy:** 50% refund will apply for furnishings cancelled prior to show opening. All claims or discrepancies must be settled at the GES Service Centre prior to show closing.

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# CARPET & UNDERPAD ORDER FORM

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ITEM CODE	DESCRIPTION	ONLINE	ADVANCE	STANDARD	QUANTITY	TOTAL
<b>BOOTH CARPET - STANDARD SIZE</b>						
	<u>Circle Colour Choice:</u>					
201010	10' x 10' Carpet Black Blue	\$234.50	\$267.00	\$325.50		
201020	10' x 20' Carpet - Inline Grey Red	\$469.25	\$534.25	\$651.50		
201030	10' x 30' Carpet - Inline	\$702.00	\$799.50	\$975.00		
<b>BOOTH CARPET - CUSTOM SIZE (per sq.ft., includes Protective Plastic Covering)</b>						
20050100	<u>Booth Size:</u> _____ ft. x _____ ft. = _____ sq. ft. TOTAL <u>Circle Colour Choice:</u> Black Blue Grey Red	\$2.50	\$2.75	\$3.27		
<b>UNDERPAD (per square foot, installed)</b>						
20000000	<u>Booth Size:</u> _____ ft. x _____ ft. = _____ sq. ft. TOTAL	\$1.75	\$2.00	\$2.20		
20000200	<u>Booth Size:</u> _____ ft. x _____ ft. = _____ sq. ft. TOTAL	\$3.25	\$3.75	\$4.39		
<b>PROTECTIVE PLASTIC COVERING (per square foot, installed by GES, removed by exhibitor)</b>						
20000100	<u>Booth Size:</u> _____ ft. x _____ ft. = _____ sq. ft. TOTAL	\$0.50	\$0.50	\$0.51		

### PLEASE LET US KNOW:

Will you booth contain any undercarpet wiring (i.e. for electrical, telecommunications, etc.)? **YES NO**



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- If a colour is not chosen, GES will choose a colour for you.
- Custom-Cut Carpet includes Protective Plastic Covering.
- Minimum order of 100 sq.ft. for Custom-Cut Carpet and Protective Plastic Covering.

- All orders received after the Advance Price Deadline Date will be processed at the Standard rate.
- Exhibitor is responsible for all items for the duration of the show.
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**X**

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Authorized Name (please print)

Date

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# EXHIBIT ACCESSORIES & PRODUCT DISPLAY ORDER FORM

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ITEM CODE	DESCRIPTION	ONLINE ADVANCE	ADVANCE	STANDARD	QUANTITY	TOTAL
60010010	Pedestal - 20"l x 20"w x 28"h	\$123.50	\$140.75	\$171.50		
60010020	Pedestal - 20"l x 20"w x 36"h	\$137.25	\$156.25	\$190.50		
60010030	Pedestal - 40"l x 40"w (multi-level)	\$685.25	\$780.25	\$951.50		
60010560	Storage Counter with Front Panel Graphic - 40"l x 20"w x 40"h	\$286.25	\$326.00	\$397.50		
60010560	Storage Counter - 40"l x 20"w x 40"h	\$286.25	\$326.00	\$397.50		
60010623	Storage Counter - 80"l x 20"w x 40"h	\$408.00	\$464.75	\$566.50		
60010510	Curved Counter	\$279.75	\$318.75	\$388.50		
20300010	99A Showcase	\$279.75	\$318.75	\$388.50		
20300020	99B Showcase	\$285.00	\$324.50	\$395.50		
20300030	99C Showcase	\$412.75	\$470.00	\$573.00		
20300040	99D Showcase	\$583.25	\$664.25	\$810.00		
60080400	Waterfall with Eight Hooks	\$26.25	\$29.75	\$36.25		
60023990	Grid Panels	\$180.00	\$205.00	\$250.00		
20320110	Garment Rail	\$68.25	\$77.50	\$94.50		
60030420	Flat Shelf	\$60.25	\$68.50	\$83.50		
60030430	Angled Shelf	\$60.25	\$68.50	\$83.50		
60021	Slatwall Panels	\$165.25	\$188.25	\$229.50		
60010990	Ballot Bin	\$168.50	\$192.00	\$234.00		
60010990	Computer Counter	\$168.50	\$192.00	\$234.00		

Use the power of graphics to stand out amongst the crowd!

Add graphics to any of the pedestals, counters and showcases listed above.

Contact our Exhibitor Services team at [exhibitorserviceswest@ges.com](mailto:exhibitorserviceswest@ges.com) for details and pricing.

Items above are designed to fit GES Rental Exhibits only.

Please submit illustration of booth indicating locations for grid and/or slatwall panels to [exhibitorserviceswest@ges.com](mailto:exhibitorserviceswest@ges.com)

Grid Panels can not be installed in corners.



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